

001 - Communication Skills and Development-II

P. Pages : 1

Time : Two Hours



GUG/S/25/16826

Max. Marks : 60

1. Answer the following **any one** question. **12**

- a) What are the various types of attitudes and how do they influence behavior?

OR

- b) Explain types of attitudes and explain their influence on communication.

2. Answer the following **any one** question. **12**

- a) Describe the importance of self-confidence in personal and professional life.

OR

- b) Discuss the role of self-confidence in public speaking.

3. Answer the following **any one** question. **12**

- a) How does analyzing and evaluating texts improve critical reading skills?

OR

- b) Why is it important to examine and evaluate texts while engaging in critical reading?

4. Answer the following **any one** question. **12**

- a) Write a formal letter of application of job of your choice, specifying the position and highlighting your qualifications and experience.

OR

- b) Draft a letter to the editor expressing your views on a current social issue of your choice.

5. Answer the following questions. **12**

- a) What essential components should be included in an effective representation letter?
- b) How do self-esteem and self-concept differ from each other?
- c) How do soft skills contribute to success in job interviews?
- d) What are the various types of attitudes and how do they influence behavior.
